

ORGANISING A REIKI COURSE FOR KATE JONES, REIKI MASTER

WHAT I OFFER:

- In return for organising for me you will receive 10% of my profits and, if the class takes place in your home, a house-full of Reiki!
- I can supply you with as many leaflets and posters as you need.
- I will include your course in the list of dates on my website and other publicity.

WHAT I ASK OF YOU:

AGREE DATES AND TIMES WITH ME

- I suggest at least a month's notice to give people time to hear about the course.
- You can either agree a date with me when you already have a few people interested, or agree one that suits you then find people able to come on that date. However my diary is often full for a couple of months ahead, so I'm not usually able to do a class at short notice.
- I teach Reiki over 4 half days, these could be midweek or over a weekend.

PROVIDE A VENUE

- I prefer to teach in some-one's home as this makes people feel more comfortable, but am also open to other suggestions.
- I need one room large enough for the main teaching area, which has enough space for everyone to lie down, when I teach the self-treatment.
- I need a second room for the initiations (the ceremony that gives people the ability to do Reiki). This room can be smaller, but needs to be private, clean and tidy.
- The maximum number of people on the course may be limited by the size of the space available, or up to 10.
- I may also ask you to give me accommodation over the weekend.
- You will also need to ensure you have enough mugs, glasses etc. for the number of people on the course.

LET PEOPLE KNOW A CLASS IS HAPPENING

- Tell anyone you know who might be interested about the class.
- Put posters up locally, in places like complementary health centres or health food shops.

FIND THE MINIMUM NUMBER OF STUDENTS TO MAKE THE COURSE VIABLE

- I would usually need a minimum of FOUR people to have paid deposits (which they need to post to me) by the end of the week before for the course for it to run. I would not teach more than ten people in one class. If more are interested, make a waiting list and we can organise another class!